

FORM 1 ADMISSION TO CATHOLIC HIGH SCHOOL PETALLING JAYA

1. The student has to apply through the primary school (around the month of September every year)
2. If Catholic High School is not in the list of application, the student will be assigned a secondary school. Report and register to the assigned school to ensure a place in a government school, then appeal/apply online through the assigned secondary school to come to Catholic High School PJ.
3. If the student is not successful when the online appeal outcome is announced, the student has to submit manual appeal through the assigned secondary school within **one** week.
4. If the student is still not successful after the manual appeal, the student has to fill up 4 sets of the transfer form (P.U.A 275) through the assigned secondary school, and 1 set of certified true copy of student's IC, UPSR result, parents' IC, parents' marriage certificate and utility bills and pass up the documents to:
Pejabat Pendidikan Daerah Petaling Utama, Blok Podium, Kompleks Kelana Centre Point,, Jalan SS7/19, Kelana Jaya 47301 Petaling Jaya, Selangor Darul Ehsan. Tel: 603 – 78834555, Fax: 603 – 78834666
5. UPSR Requirement (**based on 2014 and 2015 Criteria** Set by Pejabat Pendidikan Daerah)
 - From the district of PPD Petaling Utama : 5A2B
 - From other districts of Selangor : 6A1B
 - From Kuala Lumpur : 7A
6. Other Criteria:
 - Active in Co-curricular and sports activities preferably with representation and achievement at MSSD (District Level), MSSS (State Level) and MSSM (National Level)
7. For students **outside Selangor**, there is no online appeal system. The student has to fill up the transfer form (P.U.A. 275 form) at the assigned secondary school and pass up 6 sets of transfer forms and 1 set of certified true copy of student's IC, UPSR result, parents' IC, parents' marriage certificate and utility bills to: **Jabatan Pendidikan Selangor, Jalan Jambu Bol 4/3E, Seksyen 4, 40604 Shah Alam, Selangor. Phone:+60 3-5518 6500**
8. Note: There is no entrance examination.

Principal, Catholic High School Petaling Jaya